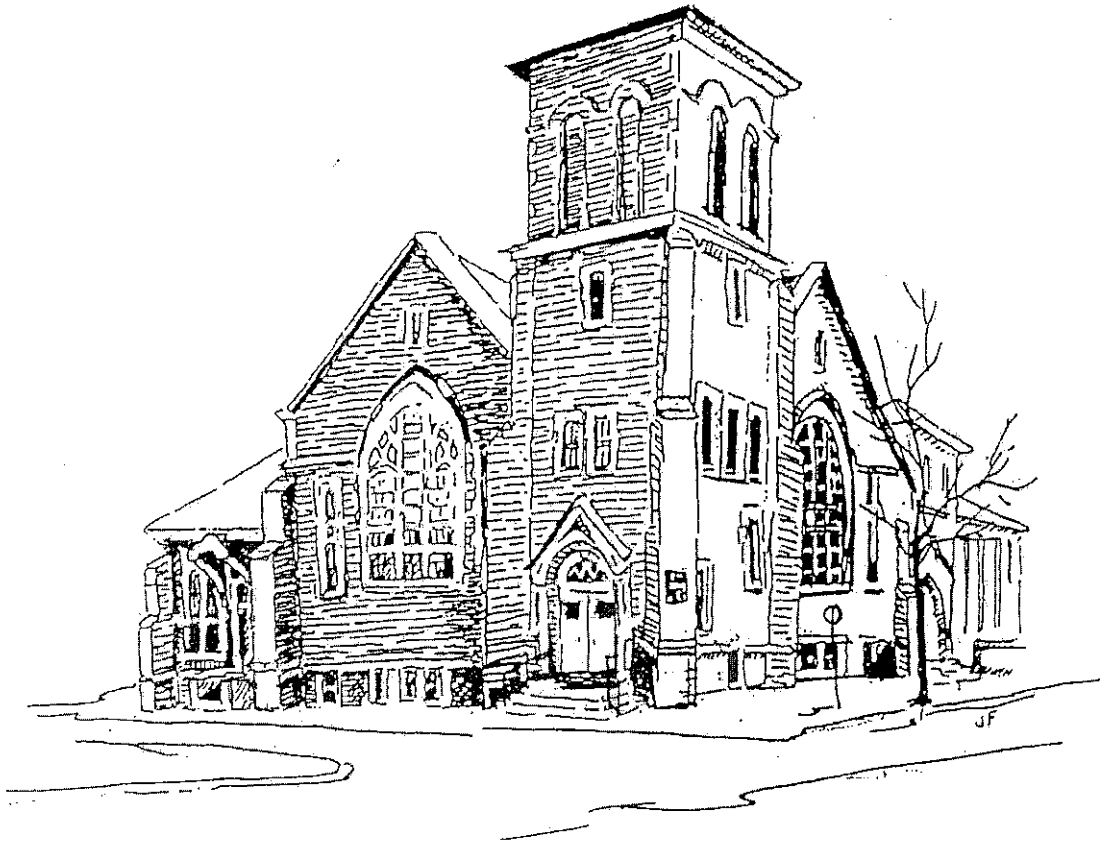


GRACE UNITED CHURCH

2020 ANNUAL REPORT



Minister - Rev. Stephen Fram

Organist and Choir Director - Malcolm Bradley

Chair, Unified Board - Patricia Cleave

Office Administrator - Thelma Blaikie

Grace United Church Annual Report 2020

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Minister's Report 2020

Grace United Church is an Affirming Ministry committed to transforming lives by living God's vision as an active part of the diverse community in the Heart of Dartmouth. In the name of Jesus Christ, we journey together in faith as people, embracing every age, race, gender identify, sexual orientation, family composition, mental and physical ability, cultural background and socio-economic status in the life and work of Grace United Church.

We are nearly one full year into a provincial state of emergency because of COVID-19. The pandemic has shaped our lives in many ways. Social distancing, shrinking and expanding social bubbles, hand washing, masks have become part of our routine. As a community I think we have done extremely well in managing the stresses caused by isolation, uncertainty and fear, and we should all be commended for these ongoing efforts. Our traditional ways of being church have been challenged. Our primary way of connecting with one another through faith gatherings, shared meals, shared fellowship was severely limited at the height of the pandemic. Worship became an on-line experience and staying connected was challenging. And yet we have found ways to meet those connection needs. Grace was able to immediately begin a streaming ministry and to find ways to connect through Zoom and the telephone. The elders took on a significant leadership role by connecting with their districts. Our Sunday School was creative in finding ways to reach out with craft kits and Zoom connections. I invite you to read through this annual report and get a sense of our shared work and ministry in 2020 and how each group has found creative ways to do their ministry.

In closing let me express my gratitude for the ministry of the members of the Unified Board, its committee's, and groups. Their innovation, support, guidance and leadership is what makes our mutual ministry and mission effective and successful.

To our Supervised Field Student from AST Max Martin; our music director Malcolm Bradley; our office administrator Thelma Blaikie; and our caretaker Bill Busby; our rental manager Bob Tobin, I say thank you for your ministry and the opportunity to minister with you.

Yours in Christ's Service,

Rev. Stephen Fram

Baptisms

November 08, 2020 - Alice Leigh Ann Stuart

Deaths / Funerals / Memorial / Committal Services

January 16, 2020 - Rose Bertha Cameron

February 18, 2020 - Grace Phyllis Stanford

March 07, 2020 - Margaret Alice Ross

April 12, 2020 - Eileen Millett

May 18, 2020 - Melba Gladys Harvie

June 10, 2020 - Alan Roy Stewart

July 03, 2020 - Peter Douglass

October 08, 2020 - Donna Heather Ashford

October 20, 2020 - Esther Munroe

Some "People" Statistics - 2020

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Number of Households	260	265	263	259	249
Number of Persons	628	641	637	632	622
Membership, January 1 st	583	576	568	563	558
Received by Profession of Faith	1	0	1	1	0
Received by Transfer	2	0	2	0	0
Restored	0	0	0	0	0
Adjustment	0	0	0	0	0
Members Who Died	10	8	7	6	4
Members Who Transferred	0	0	1	0	1
Removed At Own Request	0	0	0	0	0
Membership, December 31 st	576	568	563	558	553
Resident Members	405	398	393	388	383
Non-Resident Members and/or Inactive	171	170	170	170	170
Baptism					
Children (12 and under)	8	1	7	0	1
Adult	0	0	0	1	0
Marriages	1	1	3	1	0
Funeral/Memorial Services	14	10	12	13	4

**Minutes
Annual Congregational Meeting
Grace United Church
Dartmouth, Nova Scotia
March 01, 2020**

CALL TO ORDER

Pat Cleave, Chair of the Unified Board, called the Annual Congregational Meeting to order at approximately 12:30 pm, on March 01, 2020. The meeting was held in the sanctuary of Grace United Church. Sufficient members of the congregation attended the meeting to constitute a quorum (quorum is 20 members). The minister was present.

DEVOTION

The Reverend Stephen Fram led the devotion. He asked the congregation to remember those of our members who passed away in 2019 as he read out each of their names. Following a moment of silence, he closed in prayer.

APPROVAL OF THE ACTING SECRETARY

MOTION: Moved by Jill Thompson and seconded by Jenny de Zoete that Thelma Blaikie be approved as the acting secretary. Motion carried.

APPROVAL OF THE AGENDA

MOTION: Moved by Jenny de Zoete and seconded by Susan Forsyth that the Agenda be approved as written. Motion carried.

APPROVAL OF THE MINUTES OF THE 2019 ANNUAL CONGREGATIONAL MEETING

MOTION: Moved by Cindy Penney and seconded by Ann Dent that the Minutes of the 2019 Annual Congregational Meeting be approved as circulated. Motion carried.

APPROVAL OF THE ANNUAL REPORTS

MOTION: Moved by Shirley Hazen and seconded by Andrew Paton that the Annual Reports for 2019, with the exception of the Treasurer's Report 2019 and the Budget 2020, be approved as circulated. Motion carried.

**Minutes
Annual Congregational Meeting
Grace United Church
Dartmouth, Nova Scotia
March 01, 2020**

2019 TREASURER'S REPORT

Lynn Loder presented the Treasurer's Report. The detailed report is found on pages 39, 40, 41 and 42 of the 2019 Annual Report.

MOTION: Moved by Lynn Loder and seconded by Mark Hazen that the Grace United Church Treasurer's Report for 2019 be approved as presented. Motion carried.

2020 BUDGET

The Budget was presented by Lynn Loder. The proposed budget is on pages 40, 41 and 42 of the 2019 Annual Report.

MOTION: Moved by Lynn Loder and seconded by Mark Hazen that the recommendation for staff salaries, contracts, benefits and honorariums presented in the 2020 Budget be accepted. Motion carried.

MOTION: Moved by Lynn Loder and seconded by Jill Thompson that the Grace United Church 2020 Budget be approved as presented. Motion carried.

MISSION AND SERVICE OBJECTIVE FOR 2020

Mission and Service objective for 2020 was proposed as twenty thousand dollars (\$20,000.00).

MOTION: Moved by Lynn Loder and seconded by Paul McKeown that the objective for the Mission and Service Fund for 2020 be twenty thousand dollars (\$20,000.00). Motion carried

Lynn Loder, Treasurer, went on to explain that the Church is now set up to accept in-kind donations of corporate securities. The Church can receive these donations through a brokerage account at CIBC. The benefit to the donor is that there is no income tax charged on the capital gain from disposal of these donated Canadian stocks. The full market value of the stock at the date of transfer to the Church becomes the amount received for tax purposes.

**Minutes
Annual Congregational Meeting
Grace United Church
Dartmouth, Nova Scotia
March 01, 2020**

NOMINATING COMMITTEE

The Nominations Committee consisted of: Shirley Hazen (Chair), Vicki Harvey, Blair MacKinnon and Ann Mugford.

Shirley Hazen presented the report of the Nominating Committee:

1. The position of Chair and Vice Chair are elected annually by the congregation.
Chair: Pat Cleave
Vice Chair: Mark Hazen
2. New members to the Unified Board for a three (3) year term are:
Sandra Foster
3. Members of Unified Board reappointed to a new three (3) year term:
Pat Mallowney
Stephen Penney
4. Members of Unified Board reappointed for an one (1) year term:
Jenny de Zoete
5. Appointment as Lay Representatives of Grace United Church to Region 15:
Cindy Penney
Ron Shaw
6. Acknowledge the contributions of the following Board Members who are retiring from the Board
Ian Hayward
Barbara Henderson
Brian Hull
Donna Hull
Carol Nielsen
Deborah Odell
7. Vacancies
There are two (2) positions available as Lay Representatives to Region 15.

Pat Cleave, Chair called for further nominations from the floor three (3) times.

**Minutes
Annual Congregational Meeting
Grace United Church
Dartmouth, Nova Scotia
March 01, 2020**

NOMINATING COMMITTEE (continued)

MOTION: Moved by Shirley Hazen and seconded by Jill Thompson that nominations cease.
Motion carried.

MOTION: Moved by Shirley Hazen and seconded by Jill Thompson that we accept the report of the Nominating Committee. Motion carried.

NEW BUSINESS

NORTH DARTMOUTH OUTREACH RESOURCE CENTRE (NDORC)

Lynn Loder, Treasurer of North Dartmouth Outreach Resource Centre, reported that the congregation of Grace United Church continues to support the centre with generous donations of money and groceries.

Several members of the congregation volunteer on a regular basis at the Foodbank.

WORDS OF APPRECIATION

A vote of thanks was extended to everyone who helped to prepare or serve the delicious lunch to the congregation before the meeting.

Pat Cleave gave thanks to the staff and contract staff - Stephen Fram, Malcolm Bradley, Thelma Blaikie, Bill Busby and Robert Tobin.

A Thank You to Frances Wallace for her role in Bookkeeping, to Harry Wallace for his role in Payroll, to Martin Walker for his role as Envelope Steward, and to Lynn Loder for her role as Treasurer. Committee Chairs and members of committees were thanked for their contributions.

Shirley Hazen extended a thank you to Pat Cleave for her contribution to Grace as Chair of the Unified Board.

Minutes
Annual Congregational Meeting
Grace United Church
Dartmouth, Nova Scotia
March 01, 2020

ADJOURNMENT

MOTION: Moved by Jenny de Zoete and seconded by Cindy Penney that the meeting be adjourned.
Motion carried.

BENEDICTION

The meeting was closed by Rev. Stephen Fram with the delivery of the Benediction.

Thelma Blaikie, Acting Secretary

Unified Board Annual Report 2020

As I prepared to write this report, I re-read my report from last year. When I wrote that report, I could not envision what 2020 would bring. For many of us, this is the first time a world-wide event has turned our society upside down. COVID-19 has affected all of life, including our live at Grace.

I have been very impressed by the way Grace has adapted and risen to the challenges presented by the virus. In many ways, we benefited from the work we had done. The members of the AV team had been building our capacities to record services so we were able to pivot to live streaming of worship early in the pandemic. The Communications Committee had created a presence online through our Facebook account. Throughout 2020, Communications has worked diligently to extend our reach online.

While Nova Scotia has managed the pandemic well, the continually shifting of restrictions over the many months has required us to be flexible. Grace has been very successful at adapting while maintaining our traditions in these times. This has been thanks to the work of many people. Christmas is evidence of this. The decorations in the sanctuary conveyed the specialness of the season even online. Grace was able to support our traditional charitable activities such as sponsoring families led by the Christian Development Committee and the Tree of Warmth led by the Pastoral Care and Outreach Committee. The Christian Development Committee also worked to put the Advent Event and the Family service online. The Worship Committee organized a meaningful Advent Communion and Christmas Eve service.

The importance of Grace and its ministry to the congregational members is evident in their support this past year. Members have been very generous so that we finished 2020 with a strong financial position. The Finance Committee kept a close eye on our financial position and the COVID-19 specific supports available. Your support of Grace with your time, talents and treasures is vital as we seek to live out our mission in the heart of Dartmouth.

I have mentioned the various committees when discussing Grace's accomplishments this past year. However, these would not have been possible without our dedicated staff. They have all worked above and beyond their traditional roles and duties. The Ministry and Personnel Committee supported the staff in making the adjustments. Bill Busby has managed the additional cleaning protocols required by COVID-19. Bob Tobin has worked with our renters to support those who were able to return and has signed up new renters. Thelma Blaikie has willingly taken on the extra work involved with adhering to protocols such as registering people coming to services and keeping records of our compliance with the restrictions. Malcolm Bradley has continued to provide exceptional leadership to meet our musical needs. Music has always been central to life at Grace. Malcolm has combined taped and live music to enhance the worship services. He has also conducted choir practices when possible this fall. I know that the choir members are very appreciative of his efforts that allow them to have that musical outlet. In my 2019 report, I stated that Rev. Stephan Fram would be taking a sabbatical in 2020. When the pandemic was declared, Stephen graciously decided to postpone his sabbatical given the uncertainties and challenges present. Stephen has adapted to continue to provide the leadership and pastoral care that we have come to depend on. He will be taking a well-earned sabbatical September to mid-December 2021. On behalf of the congregation, I extend appreciation to our wonderful staff.

I always knew that Grace was a special place with special people. These past two years as Chair of the Unified Board, this knowledge has been reinforced. I encourage everyone to consider how they can be actively involved to support Grace. I can assure you, you will find it very rewarding.

Respectfully submitted,

Pat Cleave
Chair

Members of Unified Board 2020

Minister

Rev. Stephen Fram

Chair

Pat Cleave

Vice Chair

Mark Hazen

Immediate Past Chair

Shirley Hazen

Clerk of Session

Andrew Paton

Treasurer

Lynn Loder

Envelope Steward

Martin Walker

Worship Committee

Andrew Paton, Chair

James Connolly

Ron Shaw

Martin Walker

Christian Development Committee

Wanda Baker-Hayward, Chair

Vicki Harvey

Ian Hayward (January to March)

Mark Hazen

Pastoral Care / Outreach Committee

Ann Mugford, Chair

Sandra Foster (March to December)

Donna Hull (January to March)

Patricia Mallowney

Finance Committee

Blair MacKinnon, Co-Chair

Connie Mack, Co-Chair

Brian Hull (January to March)

Lynn Loder

Members of Unified Board 2020 (continued)

Ministry and Personnel Committee

Lorna Carter, Chair
Jenny de Zoete
Jennifer Eames
Jill Thompson

Property Committee

Robert Picco, Chair
Darrell Blenus

Innovation and Implementation Committee

Brian Foster, Co-Chair
Karen Foster, Co-Chair
David Foster
Paul McKeown
Stephen Penney

Communications Committee

Shirley Hazen, Chair
Stephen Penney

Special Gift Fund Committee

Lynn Loder, Chair
Blair MacKinnon
Connie Mack

Lay Representatives to Presbytery / Region 15

Cindy Penney
Ron Shaw

Members, Unified Board (Not on an Unified Board Committee)

Clifford Muise
Laura Muise
Carol Nielsen (January to March)
Deborah Odell (January to March)

(

Worship Committee Annual Report 2020

The Worship Committee is charged with responsibilities associated with the worship service at Grace United. This includes: working with the worship and music leaders of the church, recruiting scripture readers for the Sunday service; organizing and serving communion; developing baptism and marriage policies and seeking approvals; making pulpit supply arrangements, and decorating of the sanctuary for key seasonal events.

In 2020 the Worship Committee was comprised of Reverend Stephen Fram, Malcolm Bradley (Organist & Choir Director), Alice Baker, Dick Charlton, Jim Connolly, Ron Shaw (until the autumn, when other commitments necessitated that he step away from his responsibilities on the Grace Unified Board, committees, etc), Martin Walker and Andrew Paton, Chair (and Clerk of Session). This was a very unusual year in many ways. We only held five, or about half of the usual number of regular committee meetings. This was due mainly to the impact of the COVID-19 pandemic, although a stormy period of winter weather also caused the postponement and then cancellation of our February committee meeting.

The worship leadership team of Reverend Stephen Fram and Malcolm Bradley as our Organist and Choir Director, continued in 2020 and for this Grace United was blessed, especially in light of the challenges posed by COVID-19 to the form and requirements of the worship service. Max Martin joined the team in the fall as our Supervised Field Education Placement from the Atlantic School of Theology (AST). He participated weekly in the worship service and was responsible for the sermon on at least one occasion.

Worship services at Grace United looked very different for much of 2020 because of COVID-19 and the restrictions government placed on public gatherings including worship services. Beginning in mid March churches were not permitted to have in-person worship services with congregations and choirs, and there were significant restrictions placed on the worship team and any others, such as our audio-visual (AV) team, in the sanctuary for a Sunday service. Still, Grace United, unlike numerous other churches, was able to continue its Sunday morning worship without interruption by way of totally online virtual services. This was thanks to a Minister and Organist & Choir Director who were amenable and able to change numerous aspects of the worship service and an AV team that immediately rose to the challenge and implemented, ahead of schedule, plans for an enhanced virtual presence of the worship service. We moved from a situation where only the sermon and choir anthems were recorded and posted to YouTube in the days following a Sunday service, to a real-time live streaming of the entire worship service. Grace United now has live streaming of the full worship service on Sunday mornings and there is ongoing access to each service via You Tube and Facebook. The plan is to continue this into the future even once unrestricted in-person worship is again permitted. The live streaming of the entire service is certainly a welcome addition, but it does require more coordination and preparation time, for example to prepare the detailed scripts for the AV team. This virtual 'only' worship service situation continued until mid-September when the easing of public gathering restrictions allowed Grace United to return to a limited form of in-person worship as well. Still, in-person worship needed to meet strict public health requirements. This necessitated that Grace both establish a new system for parishioners coming to church and organize the seating in the sanctuary so that parishioners maintained the required 6 feet (2 meters) separation distance required by government. Regarding the former, we established a process in which parishioners were asked to pre-register with the church office and go through a directed process when entering the building on Sunday morning. People were only allowed to enter the church by a designated door, each person was required to wear a mask, use the hand sanitizer provided, confirm/provide contact information, answer the public health required COVID-19 screening questions and then follow directions to their seat in the sanctuary. To maintain the required social distance separation (6 feet) for members of the congregation, areas where people could and could not sit were identified. Painters' tape was used to cordon off areas where people could not sit.

Worship Committee Annual Report 2020 (continued)

This was uncomplicated, inexpensive and adaptable, especially if/when the rules regarding public gatherings changed. Some seats were identified for small groups (e.g. 4-5), often so-called family bubbles, whereas others were identified for individuals or pairs. This was done by using small placards/flags on the back of the pews so that individuals from a distance could identify where they could sit and how many people could sit in that location. This arrangement of seating allowed for approximately 50 parishioners in the main part of the sanctuary and 20 in the balcony.

All parishioners were required to wear masks at all times while in the sanctuary. When churches initially opened up to in-person attendance in the fall, the congregation was not permitted to sing or to speak as part of congregational or responsive prayers. However, the rules were relaxed later in the year and soft/quiet singing and speaking was permitted.

When COVID-19 hit in March and we went to live-stream virtual worship services only, live participants were limited to our Minister and our Organist & Choir Director. The Organist & Choir Director lead the hymn singing (for our virtual congregation) and served in the place of the congregation, for example in responsive prayers. For anthems, video clips of past recordings by the Grace Choir or members of it, were often used. In the fall when COVID-19 restrictions for worship services were eased somewhat, a soloist or small group singers (e.g. duet, quartet) sometimes participated live in the service or were pre-recorded and the video shown. A number of Sunday services during the year included video clips from Shirley or Mark Hazen reading the scripture or telling biblical stories dramatized with Lego creations. As well, June Charlton, assisted by Dick, also contributed numerous video clips of stories, often aided by puppets and aimed at children. In the fall, in order to further enhance the worship experience and also reintroduce having scripture readers from the congregation, Dick Charlton from our Worship Committee took the lead and weekly recorded individual congregation members at their homes reading scripture passages for use in the upcoming Sunday service.

Pulpit supply in some form is required essentially every year. In 2020 it was anticipated that this would be necessary during two periods. When Reverend Fram was on study leave in the summer and then in the fall when he was on sabbatical. Regarding the former, Rev. Jennifer Power, served in this capacity on Sunday June 28th, and our own Shirley Hazen lead the services on July 5th & 12th. We are very fortunate at Grace United to have congregation members, such as Shirley, who can very capably lead a worship service. Since live streaming of the service was occurring at that time, Reverend Fram prepared a revised 'Check List' for the pulpit supply individuals, in order to provide the added instructions necessary for all the elements for AV productions of a live streamed church service. As for the sabbatical, due to the extra challenges caused by COVID-19 with respect to church life including the worship service, Rev. Fram postponed his sabbatical until next year.

In 2020 the Sacrament of Holy Communion took place during two worship services. This was in contrast to the usual half dozen times a year and was the result of COVID-19 restrictions and in particular the absence of an in-person congregation for much of the year. The first Communion took place in February (pre COVID-19) and was according to the Traditional style where the congregation is served in the pews. The other, on October 18th, was our first Communion carried out during COVID-19 restrictions. It followed the Methodist style, where the congregation come forward. The old communion set was used on this occasion in recognition of the 100th Anniversary of the church building, and COVID-19 related public health protocols were followed, such as social distancing, hand sanitizing, distribution of elements by the Minister only.

In 2020, one child was baptized at Grace United. No weddings took place at the church during the year.

Worship Committee Annual Report 2020 (continued)

Grace United celebrated its 167th Anniversary as a congregation in 2020 as well as the 100th Anniversary of the current church building, which replaced the previous structure destroyed in the Halifax Explosion. The Anniversary Service took place on November 15th and Reverend Dr. Ross Bartlett was our guest preacher. In honour of the church building's century milestone, there were other special components to the service. The Reverend Clifford Moase, the most senior, still living, former minister from Grace United, provided us with a video clip from his residence in Fredericton, offering his greetings and recollections from his time with our congregation. The Grace Choir sang some special music for the occasion. This was the one and only time in 2020, following the outbreak of the pandemic, that the choir sang in the worship service. To be able to do this, the choir sang while in the upper hall, with the large 'drop' wall open and all choir members were socially distanced and wearing masks. Besides this, Jennifer Eames, provided a video clip of a guitar and vocal piece that she composed and performed in honour of this special occasion. I extend a big thank you to all those who contributed to make this anniversary service so special.

Christmas is a very special time for the church and although very different this year, we were still able to have our customary two services on Christmas eve, the children's service (4:30 pm) with the "Grumpy Innkeeper" story and the evening service at 7:00 pm. The children's service was a virtual service only and involved 'family bubbles' of participants in the play. The evening service was a hybrid service which means there was limited in-person attendance and it was live streamed as well. Music, as is the norm, played a significant role in the service, and involved a vocal quartet, a guitar & vocal ensemble and a piano/violin duo, although all of these were pre-recorded at the church and presented virtually, in light of the public health concerns and requirements. The Memory Tree, a recognition and honouring of loved ones in our church & community, also played an import part in that service.

The Worship Committee organized special decorating of the Sanctuary for two occasion. For Thanksgiving, the committee itself handled these responsibilities while in terms of Christmas decorating, Eleanor Hall and Betty Lou Suddard took the lead role and are to be thanked for that.

In the first part of the year, prior to COVID-19, Grace United continued to provide a ministry of word and music at two places beyond our church sanctuary. One was for the residents at Parkland at the Lakes (Baker Drive) once a month on Wednesday afternoons, and the other at Oakwood seniors' complex in Woodside, on a rotational basis with other local churches on Sunday afternoons. Once COVID-19 struck these activities were put on hiatus.

In closing, I want to thank all the members of the Worship Committee for their commitment and service during this very unusual year. In particular, I recognize Reverend Fram's spiritual leadership and Malcolm Bradley's ministry of music. On behalf of the Worship Committee, I extend a thank you to all those who contributed to our worship services and in particular to the AV team who played such a significant role in enabling Grace United to continue to serve our congregation and the broader community by way of virtual Sunday morning worship services.

Respectfully submitted,

Andrew Paton
Chair of Worship and Clerk of Session

AV Group Annual Report 2020 / Sights and Sounds

As with every other program 2020 started off fine - we were in the groove. Then, March! And the value of having upgraded our audio/visual system over the past few years was found in how fast we were able to pivot to on-line streamed services in April. Special thanks to Michael Hall of Atlantic Live Stream who advised us on what was needed, and loaned us equipment each Sunday until ours arrived.

Those of you who have been to the church over the summer and fall will have seen how the Sanctuary was transformed into a production studio. Producing both streamed (and now simultaneously streamed and live) services and special music and video pieces (such as the Grumpy Innkeeper).

We now have three AV teams working on a rotation; but we are always looking to train more people so that we have backup for when team members are ill or away. So if you are interested come see either Mark Hazen or Darrell Harvey.

Over 2020 the following major technical improvements were completed:

1. Acquisition of a streaming box to move video to internet.
2. Completed the installation of SDI cabling to balcony and front of house/choir loft/ pulpit
3. Acquired small ASUS laptop to run the many YouTube video clips of music, stories, prayers and Bible readings.
4. Installation of field monitors for worship leader and organist to facilitate coordination of services.
5. Donation and installation of Pan/Tilt/Zoom camera under the centre of the balcony
6. Upgrade of Choir loft lighting (thank you to Property Committee)
7. Assisted Paul McKeown in completing the installation of updated internet routers and configuration of network switch to increase security of church IT systems. Also removed old internet wire while terminating all wire at the switch in the AV booth.

Despite the requirement for some new equipment, the Sights and Sounds program loan from the Memorial Fund is down to \$7,400.00. The AV group hopes that we can retire the entire loan this fiscal year.

Current AV Team members are: Darrell Harvey/Blair McKinnon; Mark Hazen/Paul McKeown; Anthony Archibald/Ian Fraser and John Menzies; with lots of help from many others.

We would also like to thank Dick Charlton for taking on the task of recording scripture lessons starting in the autumn.

Respectfully submitted,

Mark Hazen

Grace United Church Choir Annual Report 2020

Director and Organist	Malcolm Bradley (since 1992)
Members as at December 2020	31 members (including one on leave)
Executive	President Eleanor Hall
	Treasurer Chris Wolfe
	Librarian/VP Ian Fraser
	Secretary Connie Mack & Margi Hennen
	Social Susan Forsyth
	Wardrobe Debbie Fram

Membership changes

Leaving the choir were Ron Shaw to pursue studies at AST for Ministry; and Philip Fraser. Brenda Weir and David Fraser are on leave. Best wishes to all. In September we were joined by Christine Mair (alto), and her husband, Stephan Metivier (tenor), welcome to both.

Choir Mandate

To support the congregation in the singing of hymns and to enrich worship services with spiritual, inspirational, contemplative, and uplifting music with voices and musical instruments. The music genre includes sacred, classical, gospel, spirituals, modern African, and modern Western styles of composition and text. Malcolm has been attending various workshops in the USA and Canada over the past few years, bringing back exciting new and old music and teaching techniques. The choir has an enthusiastic group of singers performing solos or duets, and even presenting their own compositions and arrangements.

In an ordinary year, choir members, as available, take part in Sunday afternoon services at Oakwood Terrace about four times a year, singing the old favorite hymns and usually an anthem or a solo which are much appreciated by the residents. Services are also held Wednesday afternoons monthly at Parkland at the Lakes, Baker Drive, by Stephen Fram, supported by Malcolm and some choir members.

Whenever possible, choir members will sing at funeral services for the comfort of the bereaved families and friends.

Unfortunately, this year 2020, brought almost all in-person gatherings to a halt due to the Corona Virus pandemic (COVID-19). All choir rehearsals and singing at Sunday Services stopped mid-March, as mandated by the provincial health authorities and our premier, Stephen McNeil.

Instead of the choir singing, Malcolm sang the Sunday hymns at the piano during the service and some choir members were asked or volunteered to sing for online Sunday services either in small groups, solo or as duet. These were recorded in the sanctuary on a weekday and then played for streaming online through YouTube and Facebook on Sundays.

Choir seminars and workshops

Due to the pandemic, Malcolm attended virtual choral seminars and workshops, and we hope to benefit eventually in person again from his experiences at these events.

Grace United Church Choir Annual Report 2020 (continued)

The choir's big event was a virtual workshop held on November 4th with Tom Trenney of Nebraska, USA. This was an endeavor by Malcolm and he organized it with the choir sitting in the sanctuary wearing singers' mask and with social distancing, while watching Tom at the big screen on Zoom. The choir managed to hold a few in-person rehearsals in October leading up to the November 4th event. The music rehearsed that day was recorded and one piece (O Love) was played at the Anniversary Service on November 15th, with the choir sitting in the upper hall (masked and distanced) singing a few hymns.

Guest musicians

Recordings for services were made with Pat McCormack on piano and Alison Roe-Smith on flute; Roger Stone and Jennifer Eames on guitars either solo or together; for December 20th Advent/Christmas service Garth MacPhee on piano and Debbie Miles on violin recorded two pieces. All recordings were made in the sanctuary.

Many thanks and appreciation to the choir members who attended rehearsals whenever possible in spite of the pandemic and especially to Malcolm for his musical expertise and dedicated work with this wonderful and gifted group of singers, listed below:

Sopranos

Sheila Haines, Elinor Benjamin, Alice Baker, Eleanor Hall, Jennifer Eames, Karen Leslie, Jill Thompson, Mim Fraser, H  l  ne Lemay, Shirley Cameron, Margi Hennen, Sharon O'Driscoll

Altos

Debbie Fram, Jennifer Garvey, Ann Dent, Susan Forsyth, Frances Wallace, Connie Mack, Pat McCormack, Christine Mair, Brenda Weir on leave

Tenors

Chris Wolfe, Hugh Hall, Andrew Paton, Douglas Jones, David Fraser, Stephan Metivier

Basses

Ian Fraser, Terry O'Driscoll, John Menzies, Brian Hennen

Choir socials

O how we missed those - the good food and socializing. Instead, Malcolm arranged for a choir Zoom meeting in the spring and most singers zoomed in, an interesting experience.

In a normal year, choir rehearsals are Wednesday's from 7:00 pm to 8:30 pm at Grace United Church in the upper hall. Singing in a choir is a very rewarding commitment as it enriches the lives of both the singers and congregation.

Respectfully submitted,

Connie Mack
Choir Secretary

**Grace United Church
Choir
Financial Report 2020**

Balance Forwarded January 1, 2020 **\$ 7,282.12**

Receipts

Dues	\$ 260.00
Donations	\$ 810.00

Total	<u><u>\$1,070.00</u></u>
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Disbursements

Choir Masks	\$ 360.00
Coat Hooks - Choir Room	\$ 37.27
Music Purchase	\$ 194.61
White Gift donation	\$ 50.00
Loan To Choir*	\$ 200.00

Total	<u><u>\$ 841.88</u></u>
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Closing Balance December 31, 2020 **\$ 7,510.24**

*To be re-paid by Feb 2021

Respectfully submitted:
Christopher Wolfe, Treasurer
January 28, 2021

Christian Development Committee Annual Report 2020

Members: Rev. Stephen Fram, Vicki Harvey, Mark Hazen, Janet Bond, Helen Gay (moved in summer), Wanda Baker-Hayward, Chair

We started the year off with our usual activities. The Sunday School had regular Sunday sessions with art activities like decorating Valentines for Veterans and the bible stories. We also had our Annual Shrove Tuesday Pancake Supper. All was going well as we watched the world news and then March Break happened and everything was shut down. We could no longer meet in person. Sunday School became virtual with Vicki Harvey and Wanda Baker-Hayward leading by Zoom on Thursday afternoons from 2:00 to 3:00 pm. We had to get very creative with our crafts since we had to use materials that people had in their homes as we could not distribute craft supplies. We had usually about 5 children per week attending our virtual Sunday School. This continued until June and during summer there were no meetings.

When September started, the Sunday School met by Zoom on Sunday mornings from 10:30 to 11:00 am. Since restrictions were eased a bit, we were able to make craft kits for Sunday School. Our most exciting ones were the ones during Advent and since restrictions were tightened up, we had more children participating. We were able to do our usual decorating of cookies for Margaret's House with 12 children attending. We distributed the supplies and the meeting was held by Zoom and the cookies were decorated and delivered.

The Sunday School families were also able to meet together for a picnic in September at the Leighton Dillman Park. A great time was had by all and there was talk about getting together later in the year but the tightening up of restrictions stopped that for at least 2020. The Sunday School also led a Walk with Grace Session in November.

We were able to have a Zoom get together for our Annual Advent Event which included prerecorded music, story (by Wanda), a craft (by Shirley Hazen). We were also able to do a recorded version of the Grumpy Innkeeper play for our Children's Christmas Eve service. Our committee met by Zoom from March to December. Some committee members were busy with the United Churches for Dartmouth Facebook page Kids' Corner doing toilet paper roll crafts, lego/playmobil bible stories and guided meditations. We also would like to thank Dick and June Chariton for their story and song contributions to the UCfD Kids' Corner. We were also able to support families at Christmas with our stocking campaign.

Our book club was not able to continue due to the fact that people did not want to meet by Zoom and it was getting too cold to meet outside and meeting inside people's homes was not an option. Guides and Cubs and Beavers had to halt their meetings. There were some outdoor meetings in September to December with the hopes to go back to in person soon.

We said goodbye to Helen Gay as she moved to Calgary in the summer to be closer to her children and grandchildren. I would also like to thank Stephen, Mark, Vicki, Helen, Janet, and Shirley Hazen for all the work they have done this year for this committee, the children/youth, and the whole congregation.

Respectfully submitted,

Wanda Baker-Hayward, Chair

5th Dartmouth Annual Report 2020

The year 2020 began on a promising note. We had 26 youth registered in our Beaver Colony and Cub Pack at 5th Dartmouth. We returned to weekly meetings in the middle of January after our Christmas break. We continued our weekly meetings and activities until early March when all in-person meetings were suspended due to COVID-19. We continued to meet virtually twice a month through June, however participation declined dramatically. We averaged 3 or 4 youth per meeting. Each meeting was 30 minutes and we attempted to keep the remaining youth engaged in a variety of activities. Scouts Canada endeavored to deliver a quality experience for youth. They worked very hard to adapt to the changes. They extended registration from August 31 to December 31 to allow youth to continue in the program through the Fall at no additional cost. We continued with virtual meetings once or twice a month. When restrictions relaxed, we conducted 3 outdoor meetings in the Fall going on a nature walk and playing games.

Registration for 2021 opened in November. Many parents were reluctant to register their child with the uncertainty around meeting as a group.

At this time we have 1 youth registered for 2021. We have no meetings planned at this time. We remain hopeful that Scouting at Grace United will continue later this year when we can return to indoor meetings and parents are ready to register their child for Scouting.

Respectfully submitted,

Ian Hayward
Group Commissioner

Pastoral Care / Outreach Committee Annual Report 2020

Members of the Pastoral Care / Outreach Committee:

Betty Lou Suddard, Eleanor Hall, Mary Walker, Donna Hull, Pat Mallowney Rev. Stephen Fram and Ann Mugford (Chair). We met three times in 2020 - two of these were virtual meetings by Zoom.

Following is a summary of our efforts over the past year:

Pastoral Care

- **Visitation Coordination Committee** - Betty Lou Suddard is providing leadership for this committee which consists of 10 volunteers. Here is her report:
At the beginning of 2020, Pastoral Visitors were visiting and maintaining contact with 26 seniors from Grace Church. Over the course of the year, there were 4 deaths, resulting in 22 seniors being followed by the end of the year.
In March, following Public Health restrictions related to the COVID-19 Pandemic, visiting was restricted and we were challenged to find other ways to maintain contact. More phone calls were made and greeting cards sent. When some restrictions were lifted between waves, a few visits were made.
Unfortunately, the Christmas Poinsettia delivery program was cancelled in keeping with Public Health guidelines and for the safety of both visitors and those being visited.
- **Card Ministry** - is led by June Charlton. Here is her report:
Our thanks go to Pauline Murdock who has faithfully cared for this ministry for many years. She retired at the end of 2019. June Charlton has taken over from Pauline. During the year, birthday cards have been sent to senior people of Grace who have reached their 90th birthday and even beyond. This year there were two people celebrating their hundredth birthday. Cards have also been sent to bereaved families, to those who suffered accidents and to those who were ill. A total of thirty-six cards were sent on behalf of all at Grace.
- **Coffee Fellowship** - Ann Mugford, along with support from Susan Forsyth, continued to organize coffee fellowship. We have a significant list of folks who are willing to volunteer their time to provide a time of fellowship following Sunday morning worship. Because of COVID pandemic lock down and subsequent protocols, in person coffee fellowship has not been provided since March 2020. Virtual fellowship by Zoom is offered every Sunday morning after our worship service.
- **Sunday Greeters** - Eleanor Hall organized greeters for our Sunday morning worship services. When COVID restrictions permitted in person services, it was recommended that three greeters were necessary. Their responsibilities were modified to meet Pandemic protocols for worship services. This included completing the COVID questionnaire at sign in, overseeing hand sanitation and mask wearing, arranging appropriate distancing seating and completing contact tracing lists. Since October, Eleanor has been successful in finding willing volunteers.
- **The Ambassador Program** - Donna Hull gives leadership to this program. Again, because of the Pandemic, this program went on pause. Donna now works with Eleanor to share the responsibility of organizing greeters for Sunday worship services.
- **Funeral Receptions** - coordinated by Mary Walker. Again, in March, COVID restrictions resulted in discontinuing receptions.

Pastoral Care / Outreach Committee Annual Report 2020 (continued)

Outreach

- **Tree of Warmth** - In December, our congregation generously 'decorated' a Christmas tree with items that bring warmth to those in need. Despite COVID restrictions, our church family found ways to decorate our tree with two hundred items and \$201 in cash!

Following is an itemized list of the donations:

19 male & 23 female undergarments - including regular/ long underwear/tee shirts

5 male & 6 female neck warmers and scarves

41 male and 14 female pairs of socks

Mittens and gloves: 21 male, 14 female & 5 children's pairs of mittens and gloves

Knitted caps/hats: 20 male, 24 female, 6 children's knitted caps/hats

1 light jacket and 1 sweater

The cash donations were used to purchase blankets

We want to express our sincere gratitude to all for this generosity. These donations will help people in the Metro area during the cold winter months.

Donna Hull, Pat Mallowney & Ann Mugford coordinated this project.

- **Unified Board Contributions** - Each year, our Unified Board budgets \$3,500 for Outreach contributions to charities in our community. In 2020, our committee recommended the following donations that were approved by our Board:

Adsum House	\$200	Food for Phoenix	\$100
Atlantic School of Theology	\$300	Laing House	\$100
Benevolent Fund	\$400	MOSH [Mobile Outreach Street Health]	\$200
Bryony House	\$100	North Dartmouth Outreach Resource Centre	\$500
Camp Kidston	\$1000	Phoenix House	\$100
Dalhousie Chaplain	\$300	Stepping Stone	\$200

- **Christian Relief and Development Coalition [C.R.D.C.]** This committee supports Feeding Others of Dartmouth at Margaret's House - also known as F.O.O.D.]. The coalition consists of representatives from fifteen churches of various faiths in Dartmouth. Grace's representative, Ann Mugford, submitted this report:

A very special part of our commitment to **F.O.O.D. at Margaret's House** is the preparation of meals, one day a month, for 100 guests. Over 40 members and friends of our congregation (organized in groups of 13 [and, on a rotational schedule) contribute to this very important need. Susan Forsyth provides leadership to this project. Susan reported that she has a great volunteer team and, even, a waiting list for of folks who are willing to provide meals.

In addition to these meals, we contribute to special meals for occasions like Easter, Thanksgiving and Christmas. This usually involves cooked hams and turkeys. Throughout the year, we check in with the staff about any specific needs they have and, when possible, respond accordingly.

Another part of our involvement is through regular Sunday giving and designated Donations. In 2020, Grace members donated \$3099.46 to assist with the operation of Margaret's House.

Pastoral Care / Outreach Committee Annual Report 2020 (continued)

Outreach (continued)

F.O.O.D. at Margaret's House (continued)

The annual fundraiser, Christmas Full of Caring Auction and Dinner which is traditionally held in December was canceled this year, due to COVID protocols and restrictions. However, throughout the pandemic, we were thankful for folks in Dartmouth and surrounding areas for their generous financial donations as well as donations of food, takeout containers, clothing, personal care items and any items Margaret' House identified on their Website and Facebook page.

In 2020, a total of 32,154 meals were served to guests at Margaret's House.

Finally, our committee would like to express sincere appreciation to our Grace family, for responding so generously and graciously to our many and varied requests. We are truly grateful. To each committee member, I would like to express deep gratitude for your leadership, commitment and support for all our pastoral care and outreach endeavors.

Respectfully submitted,

Ann Mugford
Chair

Communications Committee Annual Report 2020

At the start of 2020, the Communications Committee was serenely continuing to renew Grace's website, planning how to support events for the 100th Anniversary of the building, and looking at how to improve or develop new products to inform the congregation about events happening at Grace. The pace of change for the Committee accelerated with the advent of the Pandemic. We, like the rest of the congregation, quickly learned new skills on platforms and programs as we strove to keep the congregation informed and engaged.

The use of social media platforms increased as people accessed them to find out what was going on or as a way to access the online Church service. In 2020:

- Facebook followers grew from 331 to 405
- Our website had 77 per cent more visits and 20 per cent more unique visitors
- YouTube had 74 per cent more views with subscriptions growing from 74 to 169
- Instagram followers grew from a few to 100

The number and speed of changes provided an ongoing challenge. Considerable volunteer time was devoted to updating information on Facebook and our website so people could find the most current information about what was taking place and how one could worship. When other churches' websites and Facebook sites are examined, it is fair to say that Grace did better than average in responding to these challenges.

With the congregation's basic information needs about worship services and events met, the Committee expanded efforts to what could be done to keep the congregation engaged and informed.

- The use of mailing lists (MailChimp) was expanded (sending out links to Sunday's events, Order of Service and bulletin announcements) and people were encouraged to sign up for the automatic mail-outs.
- PowerPoint slides were developed to provide necessary information for the 5-minute lead-up to the online Worship Service.
- Videos were produced that updated the Congregation on activity that supported Grace's mission:
 - o Margaret House's update with Susan Forsyth
 - o North Dartmouth Outreach Resource Centre (NDORC) Foodbank Operations
 - o Sunday School
 - o Spiritual Reflections
 - o Kids' Corner
 - o AV Operations - supporting a Church Worship Service
 - o Hazen Family Film Studio
 - o NDORC Foodbank Update and Christmas Hamper & Gift Bag Program
 - o Margaret's House and Christmas Full of Caring cancellation
- The Committee undertook activity to support the resumption of in-person worship.
 - o Developed, administered and analyzed a survey of the congregation
 - o Production of a video "How to go to Church"
- Congregation letters in different formats (electronic distribution and social media format in addition to postal mailouts) were used to update the congregation.
- Information sheet about the Church events/activities for the Advent/Christmas season was developed.

Communications Committee Annual Report 2020 (continued)

The Communications Committee's role to inform and engage includes the world beyond Grace. It was important to let the community know that although in-person worship might not be occurring, the Church was continuing its mission in the world. Malcom Bradley continued his inspired ministry of providing pithy sayings on our sign that continued to engage the world around us and through the magic of Facebook and Instagram, the world beyond our little corner. Facebook and Instagram were used to highlight our activities, providing visibility to our mission. We also use them to provide thought provoking posts to challenge people to reflect on their role in advancing the Kingdom of Heaven.

The restructuring of our homepage marked the end of the renewal of our website. Regular updating of the website continues to highlight events but also to reflect how the public health regulations have changed the "normal" activity of the Church year.

In November, the Communications Committee celebrated the 100th Anniversary of the building. Archives at the Church Office in Sackville and the Dartmouth Heritage Museum provided additional information about the church which was used in Facebook's Throwback Thursday posts and a video of pictures from the life of Grace United Church over the past 100 years. A congregant's letter on his Halifax Explosion experience provided by Church Archive was turned into a narrative video that was posted on Facebook. A two-week quiz about the church's history was held on Facebook.

We thank congregants who provided us some pictures of past life at Grace which were added to the Church "Anniversary" PowerPoint and shared on Throwback Thursday. We would welcome others sharing their pictures.

I would like to thank the members of the Committee, Joannie Veitch, Stephen Penney and Rev. Stephen Fram who rose to the challenge of being plunged into an unexpected environment.

Respectfully submitted,

Shirley Hazen
Chair

Ministry and Personnel Committee Annual Report 2020

The Ministry and Personnel (M&P) Committee of Grace United Church is responsible for all matters relating to the paid staff; in particular, salaries, working conditions and clarification of responsibilities. The members of our staff are: Rev. Stephen Fram, Malcolm Bradley (Director of Music), Thelma Blaikie (Office Administrator), Bill Busby (Caretaker), and Bob Tobin (Rental Manager).

In January, M&P provided the Finance Committee with recommendations for salary increases and related remuneration for all of the church personnel. This continues to be one of our annual responsibilities.

With the coming of COVID-19 in March, there were lots of issues for M&P to look at. Job duties changed for all of our staff, and they pivoted beautifully to take up the slack. And when the number of renters in the building dropped, our Rental Manager went off on CERB for about two months, until the renters began to return.

The committee updated all the contracts in consultation with the various staff members, but we did not conduct formal performance reviews in 2020. The exception was our new Rental Manager, who had a three-month review in January, and a one-year review in October. No issues were identified.

As Chair of M&P, I participated in a number of meetings of the "Re-opening Committee" as we planned for safely re-starting in-person services in September 2020, and we have continued hybrid (live-stream and in-person) services since that time.

Because of the uncertainties of COVID-19, Rev. Fram made the decision to postpone his Sabbatical until 2021. I would like to formally thank him for his solid leadership, both for the staff, and for the church as a whole, in these unusual times.

Respectfully submitted on behalf of the M&P Committee: Cathy Spencer, Jenny de Zoete, Jill Thompson and Jennifer Eames.

Lorna Carter
Chair

Property Committee Annual Report 2020

The Property Committee activities were fairly limited during the past year due the constraints arising from the COVID-19 pandemic. Regular maintenance activities and activities related to the rental program were carried out on an as required basis.

This year the following major and minor projects were completed:

- Replacement of shingles on a large section of the roof over the minister's office area
- Reconstruction of one of the four brickwork buttresses
- Recaulking around the foundation
- Replacement of furnace #2

Our group looks forward to continue our efforts to plan and complete projects that will maintain the physical integrity of the property, provide welcoming space for the community and a comfortable environment to carry out our programs and services.

I take this opportunity to thank the other members of our group who worked tirelessly during the year to ensure that all the projects were completed in a timely and professional manner.

Respectfully submitted on behalf of the Property Group: Darrell Blenus, Ian Fraser, Darrell Harvey, Dale Knox, Andrew Paton, Darrell Spencer and Martin Walker.

Bob Picco
Chair

Rental Manager Annual Report 2020

The year 2020 was intended to be a year of growth for the facility usage programs of Grace United Church. I began my employment with the Church in October of 2019 and in the final 3 months of that year, I got my feet wet learning the meaning behind the establishment of the rental program and the intricacies of the operation. It wasn't easy. However, during that three months, with the excellent support of Stephen Fram and the Committee Chairs associated with my position (Lorna Carter, Bob Picco and Darrell Harvey) I slowly came to understand the uniqueness of this program and the potential it had on the Church community and the community in general. Toward the end of that 3 month period I grasped the joint goals of the program:

- 1) To provide coordinated space for Grace United Church related program requirements
- 2) To provide coordinated space for non-affiliated not-for-profit community groups
- 3) To provide coordinated space for non-affiliated budding entrepreneurs designed to act as an "incubator" program to allow them to build their enterprise with as little expense as possible

This three-fold approach, hard to grasp initially, when it finally became clear, made the mission much easier to plan for and hopefully to succeed.

Heading into 2020, the goal was easy, just take what had been achieved by previous efforts and grow it, build it better and market new program ideas. Simple!

Two months into 2020, as we all know by now, COVID-19 hit and hit us hard. Come March, our customers (renters and non-renters) were forced to close their programs. Some closed with plans to come back as soon as possible. Others determined, because of the size of their groups (choral, dance, and church and community focussed groups in particular) they would have to cancel for extended periods of time and some even for the rest of the year. My contract with Grace United was cancelled for much of April and May. We were not quite sure where things would go at that point. However, kitchen renters (basically one person operations) were more optimistic and hoped to restart as soon as possible. A few started within 6-8 weeks. Some took longer as their sales outlets were unable to reopen due to provincial guidelines. The day care program remained closed for much of the spring and early summer. Unfortunately, this primarily led to the operators' decision to end their program permanently in early fall. This program was the foundation to our rental programming and hit us very hard.

Ultimately, and slowly, things started to come back. The kitchen picked up. Some new users surfaced. The space vacated by the Day Care was set up as a classroom and alternate space for fitness related programs. Some renters helped by expanding their times, eg., the Martial Arts program added another night a week and when phase two of COVID-19 came, Darren just delivered his program via Zoom for a few weeks, the Pilates program added an additional 2 hrs/week. Two kitchen users also expanded their usage adding a total of 6 more hours per week. Problems provide opportunities and I expect, in the long run, we will be much better for it. The new classroom for example has provided us with a new program (Young Driver Training) to begin in January 2021 with an average booking of 25 hours/week.

In closing, I wish to offer my support for the goals of the Church for this program and for those who work closely to successfully oversee their implementation. Most, if not all, churches provide programming for their own members. Some also add programming that are also open to non church members and a few offer programs to persons with no church affiliation whatsoever. The programming at Grace United appears to go beyond the norm and really focusses on the community

Rental Manager Annual Report 2020 (continued)

in general and within its limited facilities, it currently provides quality programming opportunities to everyone, limited only by our own limitations of imagination and by limited awareness of our potential within the community. Our goal, and mine in particular, is to overcome these limitations.

The table on the next page is designed to identify the actual renter usage of the facility during 2020. This usage can be compared to what could have been. It cannot be viewed as 100% accurate because some groups cancelled without notice and in addition, when tabulating for this table, it was noticed that at the time of COVID-19, I did not remove all the times from the schedule and as such in many cases, best estimates provide the listed data. However, it does provide a fair estimate of events of 2020 and their impact on our operation.

In addition, while it shows almost 675 rental hours lost, it cannot be extrapolated from this that we lost 675 hours at our rate of \$15.30/hour, as a number of our rentals are set at flat rates, not an hourly rental rate. Examples are the Day Care and Club Inclusion. (Some renters (3) are behind in their rent and I'm working with them on resolving this issue. A report on this will follow in February 2021)

The table only shows rental programs, programs that pay rent to the church for their usage. It does not show the use of church for church and community based, not for profit, groups.

Examples of these uses are as follows:

- 1) Church services; church youth programs, church sales and breakfasts, choirs and meetings
- 2) Community youth programs: guiding and scouting groups
- 3) Community services offered through the church - Choirs, public service events, open mic programs, one-on-one autism training, and project ARC theatre.

This is not an all - inclusive listing but it does show the scope and also the potential for additional rental and non rental programming.

Respectfully submitted,

Robert Tobin
Rental Manager

Rentals 2020 (also indicates times impacted by COVID-19)

Area	Usage Periods	Est. Potential Hrs Booked by Renter	Est. Program Hours Per Wk x Total Wks Used by Renter	Renters	Est. Actual Hrs
Day Care	January to September (39 wks)	1440	40 hours/wk x 30 wks	Kayla/Kathleen	1200
Kitchen	January to August (35 wks)	96	3 hours/wk x 18 wks	Frozen Ocean	54
		96	3 hours/wk x 8 wks	Buttered Bliss	24
		192	6 hours/wk x 20 wks	Honest Kitchen	120
		192	6 hours/wk x 24 wks	Pon Pon Foods	144
		32	4 hours/mo x 3 mos	J. Woodburn	12
Halls - Upper/Lower	September to December (17 wks)	150	25 hours/wk x 2 wks	Trattoria Da Claudio	50
		80	5 hours/wk x 7 wks	That's Amore Pizzeria	35
		48	3 hours/wk x 8 wks	Buttered Bliss	24
		192	12 hours/wk x 16 wks	Honest Kitchen	192
		96	6 hours/wk x 16 wks	Pon Pon Foods	96
Lower Classroom (New)	January to March (12 wks)	72	6 hours/wk x 8 wks	MacLeods Martial Arts	48
		24	2 hours/wk x 7 wks	Pilates	14
		72	6 hours/wk x 8 wks	Club Inclusion	48
		36	3 hours/wk x 9 wks	You Gotta Sing	27
		8	6 hours/wk x 0 wks	MacLeods Martial Arts	0
Totals	April & May	8	3 hours/wk x 0 wks	Club Inclusion	0
		96	6 hours/wk x 12 wks	MacLeods Martial Arts	72
		36	3 hours/wk x 6 wks	Club Inclusion	18
		99	9 hours/wk x 11 wks	MacLeods Martial Arts	99
		63	7 hours/wk x 11 wks	Club Inclusion	77
Totals	November & December	28	4 hours/wk x 7 wks	Pilates	28
		7	1 hours/wk x 7 wks	Zumba	7
Totals		3063			2389

Board of Trustees Annual Report 2020

The calendar year 2020 for the Trustees of Grace United Church was a year during which very few face-to-face meetings took place after the 'COVID-19 Restrictions' were put in place in Nova Scotia.

Via an email process in March 2020 the Trustees approved the following resolution:

“be it resolved that the Grace United Church Audio/Visual Committee be empowered to liquidate used audio/visual system equipment that is deemed 'redundant'. Redundancy of equipment shall be determined by the Audio/Visual Committee. All funds received from the liquidation of the 'redundant equipment' shall be accrued to the Audio/Visual account”

Through their activities on other committees at Grace the Trustees remain informed of matters related to the 'real property' of the church.

List of Trustees:

Susan Forsyth
Darrell Harvey
Lynn Loder
Blair MacKinnon
Darrell Spencer

Prepared by:

Darrell Spencer
Chair of Trustees

Men's Breakfast Club Annual Report 2020

The Grace United Men's Breakfast Club once again began the year planning monthly Sunday morning breakfasts, each to be held at 8:00 am on the third Sunday of the month, fall, winter and spring, but this did not turn out quite as expected, due, as they say, to circumstances beyond the control of the Men's Breakfast Club.

However, before COVID-19 began to be an obvious problem we did manage to have a couple of breakfasts at the start of the year, before the transition to breakfasts of a virtual kind, i.e., without the traditional knife and fork meal, coffee and juice. While clearly not the same it worked well enough. We kept in touch and with shepherding the momentum of the monthly breakfasts continued, even with an ingenious carol sing in December conducted via Zoom from Malcolm in his apartment. We men were scattered about Dartmouth, singing carols in front of monitors, the carols teleprompted on our screens.

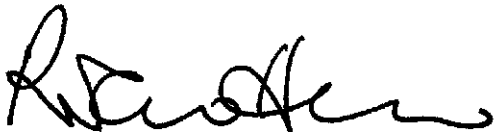
In our virtual breakfasts we are all welcomed, each of us briefly catch up on our situations, we have a meditation and prayer and then a 'speaker' holds our attention until we finally close with questions, appreciations, and then benediction around 9.15 am

In 2020 our program has included the following:

January 19 th	Cancelled	Inclement Weather
February 16 th	Sam Austin	Councilor for Dartmouth Center
March 15 th	Bill Foster	Hope and Opportunity in COVID Times
April 19 th	Zoom Group	Introductory round table conversation
October 29 th	Martin Walker	General group discussion
November 17 th	Dick Charlton	Reflection on 'Doors'
December 15 th	Malcolm Bradley	Christmas Carols at a distance

As we move into 2021 our breakfasts continue. All men are reminded to make note of the upcoming breakfast dates given in the Grace Bulletin, or on the Grace website, on the Grace Face Book page or on the streamed pre-service slide show. And as the year progresses we look forward to once again assembling in the lower hall around 7:45 am, to socialize over coffee, line up at the serving hatch for a plateful of the finest, then sit at the table to enjoy a very pleasant morning with friends. An excellent start to a Sunday.

Respectfully submitted,



Dick Charlton
on behalf of the Men's Group

United Churches for Dartmouth (UCfD) Annual Report 2020

United Churches for Dartmouth is a venue for collaboration and sharing between congregations of the United Church in Dartmouth, NS. In terms of the new United Church structure it is an example of a "cluster". The group meets quarterly, rotating between the various congregations. In general, many of the members of UCfD are representatives of the congregational Boards, although all are welcome, and during 2020 we had increased participation by clergy.

In 2020 we met as follows:

Date	Location	Program
21 January	Woodlawn	Check-in, Planning for Grant Writing workshop
14 April	Zoom	Pandemic response. Start of Spiritual Reflection/Kids' Corner
20 May	Zoom	Check-in, Spiritual Reflection(SR), Kids' Corner(KC), Adult education
3 September	Zoom	Check-in, Youth Coordination meeting, In Person worship
5 November	Zoom	Check-in, SR/KC, UCfD YouTube channel, weekly service schedule

In 2020, UCfD ongoing initiatives such as Spirit Café and a Grant proposal writing workshop were put on hold due to the Pandemic. However, the community quickly pivoted, using the communications Facebook page to produce Spiritual Reflections (daily until July, then Mon/Wed/Fri) and Kids' Corner (daily until July then Tues/Thurs/Sat). The Shared Adult education project operated on-line in the spring; and spawned a successful White Fragility program over the summer (sponsored by Stairs), and Port Wallis to co-host a Fall course on Reconciliation.

The UCfD Facebook site for sharing inter-congregational and community events has been getting increasing traffic from most of the congregations. It aims to provide a venue to announce and share events between congregations and also to promote events of the larger Dartmouth community. <https://www.facebook.com/groups/UnitedChurchesforDartmouth/>. Come check out what is going on. A weekly schedule of local United Church services is posted each Saturday.

The Spiritual Reflections and Kids' Corner videos are hosted on the United Churches for Dartmouth Facebook site. Individual congregations then can share to their own facebook sites. In addition, Kids' Corner videos are archived on the UCfD YouTube channel and available for each congregation to use. There is a whole set of LEGO and PlayMobil based bible stories; including the Easter story from Palm Sunday through Easter.

One of the main benefits of UCfD/DUF has been the opportunity for members of congregational boards to meet and exchange ideas. At every meeting there is an opportunity for each congregation to tell the others what their congregation has been doing and has planned for the next quarter. Other congregations then have the opportunity to ask questions and some amazing discussions have resulted.

Respectfully submitted,

Mark Hazen
Chair, United Churches for Dartmouth.

Region 15 Representatives Annual Report 2020

In 2020 Grace United had two regional council representatives - Ron Shaw and Cindy Penney.

Regions East web site for Region 15 is <https://ucceast.ca/regional-council-15/>

- Weekly newsletters for Region 15 are posted --- anyone can subscribe to emails.
- The Region 15 Nominations Committee is seeking interested individuals to serve on committees - you do not need to be a regional representative in order to serve. The Annual Meeting Planning Committee and the Faith Story Community Covenant Committee are especially in need. If you are interested, please contact Cindy Penney or Stephen Fram or check info on the web site.
- The 2021 AGM is scheduled to be held virtually from May 27-30, 2021.

Due to COVID-19 restrictions, the 2020 AGM for Region 15 - Bermuda and Nova Scotia - that was originally planned for late May in Sackville NB was held over Zoom on Wednesday, June 10 from 6:30-9:25 pm.

The meeting was presided over by Region 15 president Janet Sallows and the Executive Minister for the region, Rev. Faith March-MacCuish. Regional Council reps for Grace and Rev. Stephen Fram attended the meeting. Approximately 200 representatives were in attendance.

- 1) Krista Anderson gave a summary of the Phases completed, ongoing and yet to come for a strategic plan for the region. Talks are ongoing to work out the relationship between the Bermuda Synod and the region.
- 2) **Remit 1:** 43rd General Council 2019 approved change to Article 10.0 of the Basis of Union to be inclusive of persons of all gender identities and authorized this Category 1 Remit to Regional Councils to test the will of the church with respect to this change.
 - Remit passed.
- 3) Ministerial and lay commissures for General Council 44 were elected, with remaining positions scheduled to be filled at the 2021 AGM. General Council 44 was originally scheduled for July of 2021 but has been postponed until 2022.
- 4) Financial reports were presented. They are posted on UCCEast.ca Region 15
- 5) Motion to retain the current executive until AGM 2021.
 - Motion passed

Re-call of the 2020 Annual Meeting for Regional Council 15: held over Zoom on November 5, 2020 at 6:00 pm. Cindy Penney & Stephen Fram were in attendance. Janet Sollows, Catherine MacDonald and Faith March-MacCuish led the meeting. A representative from General Council Office attended. Ministry celebrants were introduced and several proposals voted on. Information can be found on the web site.

Respectfully submitted,

Cindy Penney

Grace Initiatives Committee Annual Report 2020

As everyone is aware, 2020 has been an unusual, unprecedented year for our church. The activities of the Grace Initiatives Committee are no exception. In 2019 we had a gross income of approximately \$27,000.00 and approximately \$19,000.00 for 2020. We have met our budget, which I think is remarkable given the difficult times we are facing.

The Grace Initiatives Committee will be meeting in early 2021 to discuss the way forward, depending upon the status of COVID-19 as we go forward. If anyone reading this report has any suggestions for COVID friendly fundraising activities, I would be pleased to hear.

Your committee will hopefully be more active in 2021 and we look forward to any suggestions as we move forward.

All of which is respectfully submitted,

Blair MacKinnon
Member of the Initiatives Committee

Envelope Steward's Report for 2020

Contributions of Grace United Church 2020

Month	Loose	Local*	M&S Fund	Building Fund	2020	2019
January	67	11,788	1,555	1,730	15,141	16,773
February	87	12,999	1,814	1,942	16,842	16,759
March	62	12,660	1,803	2,079	16,604	17,172
April		17,499	1,690	1,911	21,100	18,995
May		14,526	1,738	2,016	18,280	18,501
June		13,690	1,668	1,925	17,282	17,428
July		13,487	1,606	7,254	22,347	12,694
August	5	12,095	1,578	1,909	15,586	17,077
September		14,955	1,628	1,845	18,427	16,230
October	10	13,075	1,621	1,897	16,602	17,367
November	110	18,101	1,609	3,149	22,968	26,229
December	18	25,429	1,756	7,622	34,824	29,371
Total	\$359	\$180,302	\$20,066	\$35,278	\$236,005	\$224,596

* includes Easter, Anniversary, Christmas and Initial offerings.

Average Contributions

Year	Envelopes		Contributors without envelopes	PAR	Total	Receipts	Average
	Used	Not used					
2020	41	(4)	56	91	188	236,005	1,255
2019	45	(10)	67	85	197	224,596	1,140
2018	56	(9)	58	80	194	208,509	1,075
2017	62	(3)	36	84	182	202,905	1,115
2016	59	(3)	29	81	169	232,962	1,378
2015	56	(4)	40	83	179	210,207	1,174

Envelope Steward's Report for 2020 (continued)

Contribution Range

\$	2020	2019	2018	2017	2016
Unused	4	15	9	3	3
0.01 – 200	35	55	62	45	23
201 – 400	26	20	16	19	26
401 – 600	12	20	17	13	16
601 – 800	12	8	8	15	11
801 – 1000	8	9	11	10	9
1001 – 1200	9	12	17	13	11
1201 – 1400	21	16	14	11	15
1401 – 1600	4	8	5	12	13
1601 – 1800	15	7	10	5	5
1801 – 2000	6	6	6	4	7
2000+	41	36	28	33	33

Special Offerings and Other Contributions

	<u>Easter</u>	<u>Anniversary</u>	<u>Christmas</u>	<u>Food Bank</u>	<u>F.O.O.D.</u>
2020	45	5,177	4,405	7,655	2,924
2019	2,545	2,541	8,416	5,361	3,003
2018	2,125	2,400	4,103	4,042	1,889
2017	1,310	2,061	2,415	2,796	1,664
2016	2,975	1,725	2,066	2,609	1,488

Respectfully submitted,

Martin Walker
Envelope Steward

**Finance Committee Report
Year ended December 31, 2020**

The year 2020 was challenging in many respects for Grace United Church, including our finances. But with unwavering support from the congregation, the Church was able to finish the year with a small surplus. The Finance Committee would like to sincerely thank everyone who made this possible.

The Finance Committee would also like to thank our staff for their contributions. These included postponing the minister's sabbatical, incurring fewer expenses than budgeted, donating funds to the Church, taking unpaid leave, and keeping the Church clean and safe. These contributions helped our situation immensely and we are grateful for each and every staff member.

Our thanks also extend to the AV Committee whose preparedness (and vision) with an up-to-date AV system made it possible to transition quickly to online church services. This, in turn, kept our connection to the congregation intact.

At the end of 2020 we replaced one of our furnaces which was financed through the Building fund. This fund will need to be replenished as there is more work to be done to our building in the future. The year 2021 has many uncertainties and we will need the congregation's financial support. Our expenses are forecast to increase by approximately 8% (or \$19,000) over last year. As in prior years, we encourage everyone to consider PAR (pre-authorized remittances) as their method of giving to Grace. It helps regulate income, smooth out seasonal fluctuations, and predict the Church's cash flow.

The Finance Committee would like to thank Frances and Harry Wallace for their excellent bookkeeping services, Thelma for her support throughout the year, and Martin Walker in his role as envelope steward.

Connie Mack, Co-chair Finance
Blair MacKinnon, Co-chair Finance
Lynn Loder, Treasurer

Benevolent Fund Annual Report 2020

The Benevolent Fund is an emergency fund for supporting individuals in need. In most cases they come to the church asking for assistance. The Fund is administered by the minister and in most cases, depending on needs, individuals are directed to appropriate agencies before they are given gift cards.

In 2020 the fund started at \$0. The Unified Board provided \$400 for the year. \$25 and \$260 in Sobey's gift cards were given to 13 individuals. Balance at end of 2020 is \$115.

Respectfully submitted,

Rev. Stephen Fram

Special Gift Fund Annual Report 2020

The Special Gift Fund is concerned with the publicizing of, administration of, and investment of special gifts including memorial funds which are both restricted and unrestricted as to use.

On the two following pages are the year end reports for the funds under the administration of Lynn Loder, Connie Mack and Blair MacKinnon. The reports were prepared by Lynn Loder.

We would ask that members of Grace United Church remember the Special Gift Fund of the Church when preparing personal wills and also for consideration for special donations at any time. Your continued support and generosity will ensure that future generations will be able to enjoy worship and fellowship together here at Grace United Church.

Respectfully submitted,

Lynn Loder
Treasurer

**Grace United Church
Special Gift/Memorial Fund
as at December 31, 2020**

		\$\$
	Fund balance at Jan 1 /20	97,798
Receipts	Donations - general	725
	Donations for Organ Fund	240
	Dividends	937
	Interest	1,236
	Unrealized loss on Manulife shares at 12/31/20	-2,539
	Total receipts	600
Disbursements	Total Disbursements	0.00
	Net Surplus at Dec 31/20	600
	Fund balance at Dec 31/20	98,398
Assets	Bank - CIBC	9,151
	Investor's Edge -cash	766
	GIC, 1 year cashable, 1.15% interest rate maturing April 19,2021	61,514
	Total Cash & GICs	71,431
684 shares	Manulife (stock value at Dec 31, 2020)	15,493
	Total Cash at Dec 31/20	86,924
	Due to / from affiliated Funds	
	Due from Grace Operating fund.	10,874
	Due from Ministry Bursary Fund	600
	Total due from affiliated Funds	11,474
	Total Fund balance at Dec 31/20	98,398
	Notes to Fund balances	
	Unrestricted Cash Funds and due from Grace general fund & Bursary	67,360
Restricted funds	Supporting the youth of the church Note A	467
	Supporting youth music at the church Note B	755
	Funds held on behalf of the Organ Fund Note C	2,849
	Total restricted funds	4,071
	Total Cash Fund	71,431

Note A - for the general benefit of supporting the youth of the church

Note B - for the general benefit of supporting youth music at the church

Note C - Funds held on behalf of the Organ Fund

**Grace United Church
Ministry Bursary Fund
January 1, 2020 to December 31, 2020**

This fund is available to assist candidates from Grace United Church for the ordained or diaconal ministry of the United Church of Canada.

The principal balance of \$5,000 is to be maintained in perpetuity as part of the conditions requested when it was originally donated. Only the interest earned from the principal balance is allowed to be disbursed.

Balance of Funds Available	\$\$
for Disbursement - January 1, 2020	3,935
Interest Income earned during the GIC term	79
Funds paid out to Ministry Candidate	-500
Balance of Funds available Dec 31,2020	<u>3,514</u>
CIBC GIC with an annual interest rate of .45% with a term of 1 year maturing December 13, 2021	5,000
Reinvested accumulated interest	<u>4,114</u>
Total Invested	<u>9,114</u>
Due to special gift fund	<u>-600</u>
Total fund balance	<u><u>8,514</u></u>

**Grace United Church
Organ Fund
January 1, 2020 to December 31, 2020**

		\$\$
Organ fund started 1963	Fund Balance Jan 1,2020	11,192
	Receipts - Donations	240
	interest income	176
	Disbursements	<u>0</u>
	Fund Balance Dec 31,2020	<u><u>11,608</u></u>
	<u>Cash & GIC</u>	
	Funds held by Special Gift fund	2,849
	CIBC 1 year cashable GIC interest at 1.15% maturing April 19, 2021	8,759
	Total Cash and GIC	<u><u>11,608</u></u>

Grace United Church

Comparative Balance Sheet

	<u>As at 12/31/20</u>	<u>As at 12/31/19</u>
ASSET		
Current Assets		
Investment Cash	10,193.60	0.00
Bank - CIBC	50,631.01	39,776.00
Short-term investments	15,000.00	11,510.11
Due To/From Memorial Fund	-10,874.12	-12,909.12
HST Recoverable	2,198.88	3,644.75
Prepaid Expenses - Insurance	1,557.10	1,588.28
Prepaid Expenses - Total	<u>1,557.10</u>	<u>1,588.28</u>
Total Current Assets	<u>68,706.47</u>	<u>43,610.02</u>
TOTAL ASSET	<u>68,706.47</u>	<u>43,610.02</u>
LIABILITY		
Current Liabilities		
Accts Payable - F.O.O.D.	1,424.07	1,773.22
Accounts Payable	10,880.33	3,859.54
To/From A/V Sound System Fund	-7,374.70	-12,145.96
Deferred Rev - Web Page Development	109.39	3,000.00
Deferred Revenue miscellaneous	500.00	0.00
Deferred Contributions	10,193.60	0.00
Deferred Revenue - Total	3,428.29	-9,145.96
Receiver General Payable	1,534.56	1,493.37
Due to Mission & Service Fund	1,755.91	1,925.79
Due to/from Library Fund	887.85	857.85
Rental Reserve Fund Hall & Kitchen	4,168.15	3,906.81
Due to/from Building Fund	31,296.19	23,599.02
Due to/fr Church Renew/partnership	3,000.00	3,000.00
Refugee Sponsorship Account	0.00	2,298.91
Total Current Liabilities	<u>58,375.35</u>	<u>33,568.55</u>
TOTAL LIABILITY	<u>58,375.35</u>	<u>33,568.55</u>
EQUITY		
Equity - General Fund		
Retained Surplus - General Fund	10,041.47	9,048.91
Current Earnings	289.65	992.56
Total Equity - General Fund	<u>10,331.12</u>	<u>10,041.47</u>
TOTAL EQUITY	<u>10,331.12</u>	<u>10,041.47</u>
LIABILITIES AND EQUITY	<u>68,706.47</u>	<u>43,610.02</u>

Budget 2021, Actual and Budget 2020 and 2019

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget
Revenue	\$\$	\$\$	\$\$	\$\$	\$\$
Local budget offering	197,077	180,514	186,504	178,491	176,803
Interest earned on GICs	200	236	300	365	300
Hall rental	12,000	11,305	23,500	23,045	23,500
Kitchen Rental	18,000	11,015	17,250	16,119	17,250
Other rev /Club Dartm. Serv. fee (note 1)	200	201	800	10,044	9,859
Grace Initiatives Committee	15,000	18,967	19,000	27,424	18,000
Spirit cafe	0	0	200	208	300
Concerts - Music at Grace	0	0	0	1,308	
Grant - Presbyt. Inclusive Choir (note 2)	0	0	0	2,060	2,060
Covid-19 10% Wage subsidy (note 5)	0	1,749			
Subtotal Other Revenue	45,400	43,473	61,050	80,573	71,269
Total Revenue	242,477	223,987	247,554	259,064	248,072

Expenses & Disbursements

	\$\$	\$\$	\$\$	\$\$	\$\$
Salaries & Honoraria					
Salary - Minister	82,546	80,769	80,769	79,263	79,263
Salary - Supply minister-sabbatical	7,800	0	7,800		
Contract - Organist	18,666	18,264	18,264	17,923	17,923
Salary - Office Administrator (note 4)	16,528	15,871	16,173	15,871	15,871
Honorarium - Christian Education	500	500	500	500	500
Honorarium - Bookkeeper	2,050	2,000	2,000	1,900	1,900
Honoraria - Other (note 2)	2,000	1,114	3,000	3,017	2,650
Honorarium- Envelop Sec	2,050	2,000	2,000	1,900	1,900
Honoraria- special music	700	425	700	500	500
Rental Manager (start Jan 14/19)	9,477	8,114	9,273	8,721	8,721
Contract - Janitor	14,032	13,680	13,730	13,474	13,474
Total Salaries & Honoraria	156,349	142,737	154,208	143,069	142,702
UC pension expense/PPP/Other benefits	16,000	15,579	15,000	14,733	14,500
EI expense	1,600	1,550	1,600	1,564	1,600
Continuing education- minister	1,474	1,442	1,442	1,415	1,415
Professional development- organist	800	0	1,500	1,500	1,500
Subtotal payroll expenses	19,874	18,571	19,542	19,213	19,015
Total Payroll and Honoraria	176,223	161,308	173,750	162,282	161,717

Grace United Church

Budget 2021, Actual and Budget 2020 and 2019

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget
	\$\$	\$\$	\$\$	\$\$	\$\$
Church Premises & Housing					
Power	6,000	5,773	6,300	5,792	6,500
Water	1,000	915	1,350	1,220	1,350
Heating fuel	9,000	7,432	11,000	10,833	10,000
Repairs & Maintenance	9,000	9,962	8,000	20,288	8,320
Furniture & fixtures (note 1)	1,000	971	3,500	12,251	15,000
Computer / software	1,500	1,541	1,000	1,054	1,000
Cleaning supplies & misc.	800	655	1,300	794	1,500
Total Church Prem.& Housing	28,300	27,249	32,450	52,231	43,670
Church Administration	\$\$	\$\$	\$\$	\$\$	\$\$
Travel Allowance - Minister	1,000	452	1,800	2,185	2,200
Travel Allowance - supply min-sabb	200	0	200		
Printing, postage, stationery	2,500	2,351	2,800	2,554	3,000
Telecom	4,500	4,225	4,500	4,415	4,330
Insurance	6,600	6,530	6,000	5,881	6,000
Bank charges	1,700	1,652	1,500	1,496	1,500
Taxes - Hydrant	125	124	125	115	125
UCC Assessment	8,929	8,929	8,929	8,929	8,930
Total Church Administration	25,554	24,262	25,854	25,575	26,085
Church Activities	\$\$	\$\$	\$\$	\$\$	\$\$
Choir	700	23	700	657	800
Christian education	1,000	487	1,000	1,005	1,000
Worship	2,000	2,867	2,500	2,270	2,500
Coffee fellowship/ Pastoral Care	400	131	700	693	700
Communication committee	500	0	500	0	500
Grace Initiatives expenses	0	0	0	2,871	
Miscellaneous/concerts-cleaning	100	91	200	434	100
Long-range planning	200	105	200	276	200
Total Church Activities	4,900	3,704	5,800	8,206	5,800

Budget 2021, Actual and Budget 2020 and 2019

	2021 Budget	2020 Actual	2020 Budget	2019 Actual	2019 Budget
	\$\$	\$\$	\$\$	\$\$	\$\$
Allocations & Discretionary					
Outreach	3,500	3,500	3,500	3,500	3,500
Unified Board	1,000	896	1,200	1,164	1,000
Total Allocations & Discret.	4,500	4,396	4,700	4,664	4,500
Total Expenses before Reserve Fund	239,477	220,919	242,554	252,958	241,772
Allocation to Rental Reserve Fd (note 3)	3,000	2,778	5,000	5,114	6,300
Total Expenses & Allocations	242,477	223,697	247,554	258,072	248,072
Net Income (Deficiency)	0	290	0	993	0
M&S Objective	20,000	20,066	20,000	20,876	20,000

Statement of Building Fund, Rental Reserve, and Sound System

Jan 1, 2020 to Dec 31, 2020

	Building \$\$	Rental Res. \$	Sound \$\$
Balance Jan 1, 2020	23,599	3,907	-12,145
Donations Received	35,478	2,778	12,608
Disbursements	-27,781	-2,517	-7,837
Balance Dec 31, 2020	31,296	4,168	-7,374

Notes to Budget

- Note #1 In 2019, a Service fee of \$9109 was received from Club Dartmouth towards the purchase of a change table costing \$12,000.
- Note #2 In 2018, a Presbytery grant was received to pay the Inclusive Choir Director's honorarium, (approximately \$2,000 for 2018 and 2019 respectively).
- Note #3 The Kitchen reserve fund and the Building reserve fund have been combined to Rental Reserve Fund.
- Note #4 The 2020 salary increase for the office administrator has been graciously declined to compensate for lower revenues during the virus pandemic
- Note #5 Subsidy received from the Government of Canada re the Covid-19 Pandemic.

Audit Committee Report 2020

The Audit Committee has audited the general operations balance sheet of Grace United Church as of December 31, 2020, and the general operations statements of revenue and expenses for the 2020 year. Our audit followed the Grace "Self Audit Program" prepared by William Foster, C.A.

The Audit Committee conducted several random tests by tracing payments through accounts, reviewing the system of receipts and deposits of funds and posting to the General Ledger, and discussing the effectiveness of systems with those responsible. We did not have access to, nor did we examine, the accounts of various sub-committees and records of various fund raising programs, and portions of payroll managed through the United Church of Canada.

The Audit Committee found no irregularities and it is satisfied with the general operations of accounting systems used to prepare annual financial statements. The finances are well organized and documented through files and the computer software.

The Audit Committee wishes to recognize the significant effort and time spent by volunteers and officers who are responsible for the various financial aspects of Grace Church and recommends that this be recognized by the congregation. The Audit Committee also recognizes the organization, documentation and the adherence to good financial practices of those responsible for managing the Grace Church finances.

The Audit Committee feels it is important to acknowledge that 2020 has been a more difficult year for communication due to COVID-19 restrictions and commends the finance management team for their adherence to best practices over the year.

Respectfully submitted,

Susan Forsyth and John Menzies